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|  | **HENRY COUNTY BOARD OF EDUCATION** |  |
|  | **SCHOLASTIC PAYROLL CALENDAR** |  |
|  | **2024-2025** |  |
| **Month** |  **Employee** **Pay Dates Payroll Input Dates Deadline Due to Payroll Pay Day** | **9 mo Certified # of Days\*** |
| 123456789101112 | 08/01/2024 - 08/31/2024 09/01/2024 - 09/30/202410/01/2024 - 10/31/202411/01/2024 - 11/30/202412/01/2024 - 12/31/202401/01/2025 - 01/31/202502/01/2025 - 02/28/202503/01/2025 - 03/31/202504/01/2025 - 04/30/202505/01/2025 - 05/31/202506/01/2025 - 06/30/2025 07/01/2025 - 07/31/2025 | 07/15/2024 - 08/09/202408/12/2024 - 09/06/202409/09/2024 - 10/04/202410/07/2024 - 11/08/202411/11/2024 - 12/06/202412/09/2024 - 01/10/202501/13/2025 - 02/07/202502/10/2025 - 03/07/202503/10/2025 - 04/11/202504/14/2025 - 05/09/2025 05/12/2025 - 06/13/2025 06/13/2025 - 07/12/2025 |  08/09/2024 09/06/2024 10/04/2024 11/08/2024 12/06/2024 01/10/2025 02/07/2025 03/07/2025 04/11/2025 05/09/2025 06/13/2025  07/12/2025  |  08/14/2024 |  08/30/2024 09/30/202410/31/202411/29/2024 12/20/202401/31/202502/28/202503/31/202504/30/202505/30/202506/30/202507/31/2025 |  10 19 20 20 14 16 19 20 20 19 10 0 |
| 09/11/2024 |
| 10/16/2024 |
| 11/13/2024 |
| 12/10/2024 |
| 01/15/2025 |
| 02/12/2025 |
| 03/12/2025 |
| 04/16/2025 |
| 05/13/2025 |
| 06/17/2025 |
| 07/16/2025 |
|  | 187 |
|  | **187 Teacher Days (1st day 07/29/2024) / 177 Student Days (1st day 08/07/2024)** |  |
| \*182 day employees - Follow the Student Day's Calendar, with additional workdays:  8/01/24, 8/02/24, 8/05/24, 8/06/24, & 1/06/25 \*189 day - Two additional working days beyond 187 day employees\*202 day - 10 month employees work 10 days prior to 9 month teachers and 5 days after\*202 day - 10 month Career Tech employees work 10 days prior to 9  month teachers and 5 days after \*222 day - 11 month employees work 15 days prior to 9 month  teachers and 20 days after \*240 day - 12 month employees |

\*The last working day for 9 month employees is 5/23/2025. In addition, 10, 11, and 12 month employees may work more days than indicated in each payroll period; therefore, adjust accordingly to reflect the actual number of days that have been worked.

*The Superintendent and/or your supervisor may adjust your workdays accordingly.*

**PAYROLL IS DUE IN THE CENTRAL OFFICE NOLATER THAN 8:00 A.M. ON THE DUE DATES SCHEDULED ABOVE**