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|  | **HENRY COUNTY BOARD OF EDUCATION** | | | | |  |
|  | **SCHOLASTIC PAYROLL CALENDAR** | | | | |  |
|  | **2024-2025** | | | | |  |
| **Month** | **Employee**  **Pay Dates Payroll Input Dates Deadline Due to Payroll Pay Day** | | | | | **9 mo Certified # of Days\*** |
| 1  2  3  4  5  6  7  8  9  10  11  12 | 08/01/2024 - 08/31/2024 09/01/2024 - 09/30/2024  10/01/2024 - 10/31/2024  11/01/2024 - 11/30/2024  12/01/2024 - 12/31/2024  01/01/2025 - 01/31/2025  02/01/2025 - 02/28/2025  03/01/2025 - 03/31/2025  04/01/2025 - 04/30/2025  05/01/2025 - 05/31/2025  06/01/2025 - 06/30/2025 07/01/2025 - 07/31/2025 | 07/15/2024 - 08/09/2024  08/12/2024 - 09/06/2024  09/09/2024 - 10/04/2024  10/07/2024 - 11/08/2024  11/11/2024 - 12/06/2024  12/09/2024 - 01/10/2025  01/13/2025 - 02/07/2025  02/10/2025 - 03/07/2025  03/10/2025 - 04/11/2025  04/14/2025 - 05/09/2025 05/12/2025 - 06/13/2025 06/13/2025 - 07/12/2025 | 08/09/2024  09/06/2024  10/04/2024  11/08/2024  12/06/2024  01/10/2025  02/07/2025  03/07/2025  04/11/2025  05/09/2025  06/13/2025  07/12/2025 | 08/14/2024 | 08/30/2024  09/30/2024  10/31/2024  11/29/2024  12/20/2024  01/31/2025  02/28/2025  03/31/2025  04/30/2025  05/30/2025  06/30/2025  07/31/2025 | 10  19  20  20  14  16  19  20  20  19  10  0 |
| 09/11/2024 |
| 10/16/2024 |
| 11/13/2024 |
| 12/10/2024 |
| 01/15/2025 |
| 02/12/2025 |
| 03/12/2025 |
| 04/16/2025 |
| 05/13/2025 |
| 06/17/2025 |
| 07/16/2025 |
|  | 187 |
|  | **187 Teacher Days (1st day 07/29/2024) / 177 Student Days (1st day 08/07/2024)** | | | | |  |
| \*182 day employees - Follow the Student Day's Calendar, with additional workdays:  8/01/24, 8/02/24, 8/05/24, 8/06/24, & 1/06/25  \*189 day - Two additional working days beyond 187 day employees  \*202 day - 10 month employees work 10 days prior to 9 month teachers and 5 days after  \*202 day - 10 month Career Tech employees work 10 days prior to 9  month teachers and 5 days after  \*222 day - 11 month employees work 15 days prior to 9 month  teachers and 20 days after  \*240 day - 12 month employees | | | | | | |

\*The last working day for 9 month employees is 5/23/2025. In addition, 10, 11, and 12 month employees may work more days than indicated in each payroll period; therefore, adjust accordingly to reflect the actual number of days that have been worked.

*The Superintendent and/or your supervisor may adjust your workdays accordingly.*

**PAYROLL IS DUE IN THE CENTRAL OFFICE NOLATER THAN 8:00 A.M. ON THE DUE DATES SCHEDULED ABOVE**